

## PRINT THIS PAGE — USE IT AS A CHECK LIST

When each item for the "for rent" or "for sale" message has been typed into the body of the email being composed for submission to the Yahoo Group check it off on this Check List.

TEMPLATE ( "\*" = required)

\*--| State the Year available .....

\*--| Identify if the Unit is For sale OR For rent .....

\*--| If selling Identify if the contract is an RCI Points contract

-----| (provide a specific yes or no statement) .....

\*--| Identify the Divi resort .....

\*--| State the Divi Week number .....

\*--| Identify if the week is Sat-Sat or Sun-Sun .....

(The calendar "Divi" weeks are available on the calendar enclosed with the operating (maintenance) fee invoice Divi mails to contract holders & at the Divi Resorts web site's members area.)

\*--| Identify the Building .....

\*--| Identify the Unit number .....

\*--| Identify the Unit Size (studio, one bedroom, or two bedroom) .....

\*--| State the price (for rental / for purchase) .....

--| Your contact information:

\*-- -- --| Your Full Name .....

\*-- -- --| Email address ++ .....

++ (This is the email account that you use to sign into the Yahoo Group)

-- -- --| (optional) a phone number .....

and

--| Any helpful notes